



Virginia Department of  
**HUMAN RESOURCE**  
MANAGEMENT

## Office of Health Benefits

### **COMMONWEALTH OF VIRGINIA** **DEPARTMENT OF HUMAN RESOURCE MANAGEMENT**

## Benefits Administrator Memo **#02-02**

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**To:** Benefits Administrators  
**From:** Charles S. Reed, Associate Director  
State and Local Health Benefits Programs  
**CC:** All OHB  
**Date:** March 13, 2002  
**Re:** Health Insurance for Part-time Employees

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We want to make you aware of recent changes to the health insurance program for part-time employees. As you may recall, the program which began in early 2000, provided a choice of employee-pay-all health insurance plans to part-time employees through Trustmark Insurance Company and Trigon Blue Cross Blue Shield. These plans were part of The Provider Network administered by Fringe Benefits Management Company (FBMC) and the premiums were paid through payroll deduction.

Trustmark Insurance Company has informed us that they will no longer offer the Limited Benefit Medical Plan. Coverage currently in force will end effective July 1, 2002. Participants enrolled in the program will receive a letter from Trustmark in mid-March notifying them of the termination of coverage. A copy of the letter is included for you. The premium for this coverage is paid one month in advance and FBMC will send notices to the payroll offices to stop the deduction effective June 1, 2002.

Plan participants will have the option of electing conversion coverage with Trustmark. They will also be given contact information for Trigon to explore other coverage options. Unfortunately, Trigon has withdrawn from the payroll deduction program with FBMC which will require that premium payments be made directly to Trigon.

Participation by part-time employees in the medical plans available from Trustmark and Trigon has been very limited and, at this time, we do not have a similar program available.

Enclosure:

Trustmark Letter to Employees